

DATE: July 8, 2021

TO: Area Newspapers

FROM: Tammy Arend
ECFD Department Director

Robert Benes
Executive Director



Head Start Education Coordinator

Lakes and Pines Community Action Council is seeking applicants for this position which is responsible for planning, coordinating, and evaluating the education services provided to each enrolled Head Start child.

Requirements:

This position requires a Bachelor's degree in Early Childhood Education. A Bachelor's or advanced degree with course work equivalent to a major relating to Early Childhood Education with coursework equivalent to a major relating to Early Childhood Education with experience teaching pre-school aged children may be considered. Must have administration experience in a supervisory capacity and the ability to work effectively with people on both an individual and group basis.

Benefits:

Lakes and Pines offers a competitive salary starting at \$19.00 per hour, benefit package including medical, dental and life insurance, retirement with 5% match after meeting enrollment requirements, vacation and sick leave, and 13 paid holidays per year (including one floating holiday). Work mileage reimbursement is offered at the current government rate.

For information, job description, and application contact Lakes and Pines Community Action Council, Inc., at 1700 Maple Avenue East, Mora, MN 55051-1227; (320) 679-1800 x138 or www.lakesandpines.org. All applicants are required to complete a Lakes and Pines Agency application. Reasonable accommodations made upon request. Minorities, women, people with disabilities and veterans are encouraged to apply. Lakes and Pines is an equal opportunity employer. Application deadline is July 21, 2021 at 12:00 p.m.